

APPLICATION

Address of Property: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ email: \_\_\_\_\_

Owner's Address: \_\_\_\_\_  
(Street) (City/State) (Zip) (Phone #)

Applicant (If different from owner): \_\_\_\_\_ email: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_  
(Street) (City/State) (Zip) (Phone #)

Detailed description of all proposed exterior work. Please keep in mind that the HDLC regulates everything from roofing color to repairing weatherboards, so please be specific and include everything you can think of. (drawings and specifications are required for all major work in which the work cannot be clearly and specifically described in writing):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**A. Applications for new construction, additions, or major alterations must be reviewed by the Architectural Review Committee (ARC) prior to the initial public hearing. Completed applications for these types of projects must be submitted and approved 7 days before the date of the meeting (see reverse). HDLC requires the submission of a site plan, floor plan, context and elevation drawings for all new construction, addition, and major alterations applications. Projects larger than 5000 square feet require submission of a model.**

**Public hearings will be held monthly as per the attached schedule (see reverse). Completed applications must be submitted and approved by the HDLC staff 14 days before the date of the meeting. Incomplete applications will not be accepted. Materials submitted after the deadline will not be reviewed at the public hearing and may cause the matter to be rescheduled for the following month.**

I, the undersigned assure that the information contained in this application and supplementary materials is true and complete to the best of my knowledge. **Signing of this document constitutes notice of the public hearing.** You and /or a representative are encouraged to attend the hearing to explain your request. The Commission will take action on this application in your absence.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## 2012 New Orleans and CBD Meeting Dates and Deadlines

12:30 p.m., HDLC Conference Room

NO ARC Meeting Deadline	NO ARC Meeting Date
1/17/2012	1/24/2012
2/7/2012	2/14/2012
3/13/2012	3/20/2012
4/17/2012	4/24/2012
5/15/2012	5/22/2012
6/19/2012	6/26/2012
7/17/2012	7/24/2012
8/14/2012	8/21/2012
9/18/2012	9/25/2012
10/16/2012	10/23/2012
11/13/2012	11/20/2012
12/11/2012	12/18/2012

1:00 p.m. , City Council Chamber

NO HDLC Meeting Deadline	NO HDLC Meeting Date
12/29/2011	1/12/2012
1/26/2012	2/9/2012
2/23/2012	3/8/2012
3/29/2012	4/12/2012
4/26/2012	5/10/2012
5/31/2012	6/14/2012
6/28/2012	7/13/2012**
7/26/2012	8/10/2012**
8/30/2012	9/13/2012
9/27/2012	10/11/2012
10/25/2012	11/8/2012*
11/29/2012	12/13/2012

9:30 a.m., HDLC Conference Room

CBD ARC Meeting Deadline	CBD ARC Meeting Date
1/17/2012	1/24/2012
2/7/2012	2/14/2012
3/13/2012	3/20/2012
4/17/2012	4/24/2012
5/15/2012	5/22/2012
6/19/2012	6/26/2012
7/17/2012	7/24/2012
8/14/2012	8/21/2012
9/18/2012	9/25/2012
10/16/2012	10/23/2012
11/13/2012	11/20/2012
12/11/2012	12/18/2012

10:00 a.m., City Council Chamber

CBD Commission Meeting Deadline	CBD Commission Meeting Date
12/29/2011	1/11/2012
1/26/2012	2/8/2012
2/23/2012	3/7/2012
3/29/2012	4/11/2012
4/26/2012	5/9/2012
5/31/2012	6/13/2012
6/28/2012	7/11/2012
7/26/2012	8/8/2012
8/30/2012	9/12/2012
9/27/2012	10/10/2012
10/25/2012	11/7/2012*
11/29/2012	12/12/2012

\* City Planning Conference Room, 1340 Poydras Street, Suite 964

\*\* 9:30 a.m.