



# Vieux Carré Commission

334 Royal Street · 2<sup>nd</sup> Floor  
New Orleans, LA 70130  
Telephone: (504) 658-1420 Fax: (504) 658-6742  
(website/e-mail: <http://www.cityofno.com/Portals/Portal59/portal.aspx>)



## GENERAL WORK APPLICATION

(Please Print)

ADDRESS OF PROPERTY \_\_\_\_\_

APPLICANT \_\_\_\_\_

NAME

(AFFILIATION TO OWNER)

DAYTIME TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

BEEPER/CELL PHONE \_\_\_\_\_

OWNER OF PROPERTY \_\_\_\_\_

NAME

DAYTIME TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP CODE \_\_\_\_\_

ARCHITECT \_\_\_\_\_

NAME

DAYTIME TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP CODE \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

NAME

DAYTIME TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP CODE \_\_\_\_\_

DETAILED DESCRIPTION OF PROPOSED WORK:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* THE IRS OFFERS A 20% REHABILITATION TAX CREDIT (RTC) ON CONSTRUCTION COSTS AND ARCHITECT'S FEES, FOR INCOME-PRODUCING PROPERTIES. FOR INFORMATION CONCERNING RTC APPLICATIONS, CONTACT THE LOUISIANA DIVISION OF HISTORIC PRESERVATION at (225) 342-8160.  
\* A RESTORATION TAX ABATEMENT, APPLICABLE TO LOCAL PROPERTY TAXES, IS ALSO AVAILABLE. FOR INFORMATION, CONTACT THE NEW ORLEANS OFFICE OF ECONOMIC DEVELOPMENT, 1340 POYDRAS ST., 10<sup>TH</sup> FLOOR, (504) 658-4290 OR THE LOUISIANA DIVISION OF BUSINESS INCENTIVES AT (225) 342-5402.  
\* IS THE PROPOSED WORK IN RESPONSE TO A VIEUX CARRE COMMISSION VIOLATION NOTICE? YES \_\_\_\_\_ NO \_\_\_\_\_

\* ESTIMATED COST OF PROPOSED WORK: \$ \_\_\_\_\_

**NOTE:** PROPOSED WORK MUST **NOT** BEGIN PRIOR TO THE ISSUANCE OF THE PERMIT REQUESTED. PERMITS ARE ISSUED IN PERSON AT THE VIEUX CARRE COMMISSION OFFICE. ALL **PERMITS EXPIRE SIX (6) MONTHS** FROM DATE OF ISSUANCE UNLESS OTHERWISE NOTED. AN ADDITIONAL PERMIT WILL BE REQUIRED FROM THE DEPARTMENT OF SAFETY AND PERMITS EXCEPT AS NOTED IN THE CITY BUILDING CODE. REMOVAL/DISTURBANCE OF EXISTING LEAD-BASED PAINTS/SUBSTANCES IS REGULATED BY THE DEPARTMENT OF SAFETY & PERMITS. LEAD-BASED PAINTS/SUBSTANCES ARE NOT PERMITTED FOR USE.

WHEN REQUIRED BY VCC STAFF, APPLICATIONS MUST BE ACCOMPANIED BY CLEARLY DRAWN PLANS AND SPECIFICATIONS. WHEN ARCHITECTURAL DRAWINGS ARE REQUIRED, THEY MUST BE STAMPED BY A LOUISIANA REGISTERED ARCHITECT, SIGNED AND DATED.

### Applicant's Declaration of Use

A change in use which also involves any exterior change requires a public hearing before the Vieux Carré Commission as per Section 8.1, Article 8 of the 1996 N.O. Comprehensive Zoning Ordinance.

Please fill in blanks below or this application **will not** be processed:

Address of Property: \_\_\_\_\_

Current Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

I CERTIFY THAT I HAVE THE AUTHORITY OF THE CURRENT PROPERTY OWNER(S) TO APPLY FOR THE WORK PROPOSED, AND ALL INFORMATION GIVEN IS TRUE AND CORRECT.

\_\_\_\_\_  
PRINT NAME SIGNATURE DATE

